



FRANKLIN COUNTY
FY 2025
COMMUNITY
DEVELOPMENT
BLOCK GRANT
(CDBG)

**PUBLIC HEARING AND
APPLICATION WORKSHOP**

JUNE 17TH 2025



AGENDA

Opening Remarks

- **Welcome Statement**
- **Quick Introductions**
- **Meeting Purpose**

Presentation

- **National Objective**
- **Fundable and Non-Fundable Activities**
- **Program Requirements**
- **Community Needs**

Public Comment

Application

- **Where to get an Application**
- **Timeline**
- **Breakdown**
- **Criteria**
- **Notes**

Closing Remarks

- **Contact Information**
- **Recap**



**Franklin County, PA
will be receiving FY 2025 CDBG Funds
from the Pennsylvania Department of
Community and Economic Development
(DCED), on behalf of the United States
Department of Housing and Urban
Development (HUD), to benefit non-
entitlement municipalities and
Community organizations
within the County.**

**WELCOME
STATEMENT**

MEET THE TEAM

- **Planning Director: Quentin Clapper**
qmclapper@franklincountypa.gov
- **Senior Planner: Colleen Tidd**
cdtidd@franklincountypa.gov

**Franklin County is holding this
Citizen Participation Meeting to discuss
community needs for the
FY 2025 CDBG Application**

**During this time, along with the
10 day Public Comment period, we encourage
you to ask questions and share your thoughts and
ideas regarding FY 2025's
Community Development
Block Grant.**

PURPOSE

CDBG NATIONAL OBJECTIVE

- **Elimination of Slum and Blight**
- **Urgent Need**
- **Benefit to Low and Moderate-Income (LMI) Residents**

FUNDABLE ACTIVITIES

- **Utility System Improvements**
- **Housing Rehabilitation**
- **Public/Community/Recreation/Parking Facility Improvements**
- **Public Services**
- **Street/Road Improvements**
- **Removal of Architectural Barriers**
- **Solid Waste Facilities**
- **Code Enforcement**
- **Acquisition/Clearance/Disposition of Real Property**

FUNDABLE PROJECT EXAMPLES

Borough of Greencastle

Project: Sidewalks and Curb Ramps

Waynesboro Community & Human Services

Project: Nursing Program

CONTACT Helpline

Project: PA211 and Emotional Listening
Support Hotlines

Franklin County Courthouse

Project: Architectural Barrier Removal

Luminest and Habitat For Humanity

Projects: Acquisition of Real Property

NON-FUNDABLE ACTIVITIES

- **Acquisition, construction, or reconstruction of buildings for general conduct of government**
- **Political Activities**
- **Operation and Maintenance Activities**
- **Equipment**
- **Construction of new housing by units of general local government**

PROGRAM REQUIREMENTS

- Subrecipient Agreement
 - Reimbursable Basis
 - Client Files
- Procurement Procedures- Bidding
 - Technical Assistance Sessions
 - Performance Reports
 - Income Eligibility
- Plans and Policies Compliance

ANTICIPATED TIMELINE

- First Public Hearing

June 17th. 2025

- Distribution Amount Announced

June 2025

- Applications Due to Franklin County, PA
Thursday, July 31st 2025, by 4:00pm

- Second Public Hearing

September 23th, 2025

- Application Approval by Franklin County

October 15th 2025

- Application Submissions to DCED

October 24th 2025

- Environmental Review

Spring 2026

- Subrecipient Agreement

Late Spring/Early Summer 2026

- Notice to Proceed/Bidding

Summer 2026

- Activity Completion Deadline

Summer 2028

COMMUNITY NEEDS

What are Franklin County's most urgent needs?

- Housing
- Infrastructure
- Facilities
- Services
- Employment Opportunities

Other areas of need?

Public Comment



Where to get your Application

Website

www.franklincountypa.gov

In Person

*Franklin County Planning Department
272 North Second St.
Chambersburg, PA*

Email

planning@franklincountypa.gov

APPLICATION

Application Break Down

All Application Forms are enclosed in Application Pack

- **Risk Assessment** (*attachments required*)

Financial Statements

Most Recently Completed Audits

Board Meeting Minutes

- **Project Narrative**

Section 1- Applicant Information

Section 2- Project Budget

Section 3- Activity Description

Section 4- Photographs

Section 5- Project Map

Section 6- Engineering Designs/Permits

APPLICATION

Selection Criteria:

- **Seriousness of the Problem to be Addressed**
- **Resolution of the Problem**
- **Benefit to Low / Moderate Income (LMI) Persons**
- **Readiness**
- **Capacity**
- **Timeliness / Past Performance**
- **Local Match**
- **Past Funding**

APPLICATION

Application Notes:

- Any work performed prior to the contract execution may jeopardize allocated funding.
- If seeking Multi-Funding Year CDBG allocations, projects must be broken down into stand-alone phases.
- Requests for projects less than \$10,000 may not be beneficial to applicants.
- Special items pertaining to specific activities will need to be provided upon submission of application.

**Please reach out if you would
like to schedule a
CDBG Project Consultation.**

APPLICATION

**If you have any questions
or concerns, please contact
our planning department,
at 717-261-3855
or by email at
planning@franklincountypa.gov**

**CONTACT
INFORMATION**

FY 2024 CDBG APPLICATION DEADLINE:



**Thursday July
31st 2025, by
4:00 pm.**

**Submit Application to:
Colleen Tidd
Senior Planner**

**Hand Delivery or Mail:
272 North Second St.
Chambersburg, PA 17201**

Email: planning@franklincountypa.gov