

# **NOTICE TO ALL PARTIES**

## **DIGITAL EVIDENCE/CELL PHONE/ELECTRONIC EVIDENCE**

**Cellular telephones and other electronic devices are generally prohibited within the Courthouse.** If you have evidence you wish to present during a hearing that was captured, stored, or is otherwise contained on an electronic device, you must first transfer it from the device to a digital or hard copy medium **capable of being admitted into evidence during the court hearing.**

**Examples of Digital/Electronic Evidence** include, but are not limited to:

- Digital Photographs
- videos
- text communications
- email communications
- Facebook Posts/Messages
- Other social media posts/messages

**Examples of digital mediums** capable of being admitted into evidence during a hearing:

- Flash drive
- SD Card
- CD Rom

**Examples of hard copy medium** capable of being admitted into evidence during a hearing:

- printed screen shots of text messages
- printed email communications
- printed photographs
- printed still-shots from videos

The Court **will not** accept into evidence cellular telephones, tablets or other electronic devices containing digital evidence that is readily capable of being produced in a digital or hard copy medium.

**NOTHING IN THIS NOTICE GUARANTEES ADMISSION OF ANY PARTICULAR  
PIECE OF EVIDENCE IN YOUR HEARING. THE ADMISSION OF A PARTICULAR  
PIECE OF EVIDENCE INTO A HEARING IS SUBJECT TO EVIDENTIARY  
OBJECTIONS RAISED BY THE OPPOSING PARTY AND THE DISCRETION OF  
THE PRESIDING JUDGE.**

**IN ADDITION, IT IS YOUR RESPONSIBILITY TO NOTIFY COURT ADMINISTRATION  
WELL IN ADVANCE OF THE HEARING OF THE TYPE OF TECHNOLOGY YOU  
REQUIRE TO PROPERLY DISPLAY YOUR DIGITAL EVIDENCE TO THE COURT –  
YOU MUST SUBMIT SUCH REQUEST AT THE FOLLOWING WEBSITE:**

[https://lfweb.franklincountypa.gov/Forms/Courts\\_Equipment\\_Request](https://lfweb.franklincountypa.gov/Forms/Courts_Equipment_Request)